

Accessibility Questionnaire

<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Building Entrance
	<input checked="" type="checkbox"/>	Our main entrance doorway is level from the street/ is a very slight slope
		Our main entrance is accessed via steps
		There is a handrail at the steps
		We have a portable ramp
		Our main entrance is accessed via a permanent ramp
		There is a handrail at the ramp
	<input checked="" type="checkbox"/>	The width of the doors is 2 feet 3 inches
	<input checked="" type="checkbox"/>	The entrance doors are: side-opening
		There is a bell at the door which can be heard by staff
	<input checked="" type="checkbox"/>	Visitors can be helped with the door/s on arrival
		Reception and Shared areas
	<input checked="" type="checkbox"/>	There are seats for customers – 4 seats
		There is a hearing loop at reception
	<input checked="" type="checkbox"/>	A lowered reception desk section for wheelchair users.
	<input checked="" type="checkbox"/>	There is level access throughout the office
		The office is located over floors
	<input checked="" type="checkbox"/>	The route through the office is 800mm wide, or more.
	<input checked="" type="checkbox"/>	The interior is brightly lit
	<input checked="" type="checkbox"/>	There is good contrast between colour of walls and floors
		Braille or tactile signs on room doors where possible.
		Step free access to meeting rooms
	<input checked="" type="checkbox"/>	Adequate space for wheelchair users to move around tables
		Adjustable-height tables
		Printed materials available in large print on request.
		We display the sunflower symbol and our staff are

		aware of hidden disabilities
		Our toilet is an accessible toilet
		We have baby changing facilities
	<input checked="" type="checkbox"/>	We welcome assistance dogs and can provide water bowls for them. Please ask staff for assistance.
	<input checked="" type="checkbox"/>	There are emergency evacuation procedures in place for disabled visitors.
Further comments/information:		